

E & E Capital Management, LLC

NOTICE TO VACATE OR RE-NEW LEASE

Date of notice: _____
TENANT(S): _____
PREMISES: _____

LEASE EXPIRATION DATE: _____

RENT INCREASE: _____

Instructions:

1. Please indicate if you wish to re-new your lease, or if you intend to vacate by the expiration of your current lease by circling either: "re-new" or "vacate"
2. Be sure to sign and date this notice.
3. Return this completed notice to your landlord in the so that we may process your request .

Please circle whether you wish to re-new or vacate:

RE-NEW LEASE or VACATE

Notice to Owner, (name) _____,
I agree to re-new our lease for a term of _____ at the rent of \$ _____
beginning _____ and ending on _____. I understand that the
terms, rights and conditions in our original lease will still apply as agreed.

Or

I intend to vacate the premises on _____, leaving the property in good condition as
agreed in my lease, no later than the expiration of the term of our lease.

Date: _____
Tenant's signature

Date: _____
Tenant's signature

7147 Jonesboro Road, Suite C
Morrow, GA 30260
404-287-0074
678-834-5806 Fax
info@eecapitalmanagement.com